

# Los Angeles Regional Crime Laboratory Facility Authority



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**May 13, 2010**

The second meeting of the Los Angeles Regional Crime Laboratory's Facility Management Committee was held May 13, 2010 at the Hertzberg-Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, California 90032.

## **CALL TO ORDER**

Dardy Chen, Chairperson, called the meeting to order at 2:05 p.m. The following Directors were present constituting a quorum of the Facility Management Committee:

John R. Ferris, Director, Office of Facilities Services, California State University Los Angeles  
Victor Rampulla, Division Director, Los Angeles County Sheriff's Department

## **MEMBER(S) NOT PRESENT**

Patty Huber, Chief Administrative Analyst, City of Los Angeles  
Michael P. Moriarty, Assistant Commanding Officer Los Angeles Police Department

## **ELECTION OF 2011 OFFICERS**

On motion of Director Rampulla, seconded by Chairperson Chen the committee unanimously elected, Director Ferris as Chairperson for 2011.

## **APPROVAL OF THE FEBRUARY 12, 2009 MINUTES**

On motion of Director Ferris, seconded by Director Rampulla and unanimously carried, the February 12, 2009 minutes were approved as submitted.

## **ACTION ITEMS**

On motion of Chairperson Chen, seconded by Director Ferris and unanimously carried, the following Facility Coordinating Committee (FCC) Meeting Minutes were received and filed.

- January 14, 2009
- February 11, 2009
- March 11, 2009
- April 8, 2009
- May 13, 2009
- June 10, 2009
- July 8, 2009
- August 12, 2009
- September 9, 2009
- October 14, 2009

- November 4, 2009
- December 9, 2009
- January 13, 2009
- February 10, 2010
- March 10, 2010
- April 14, 2010

### **PARKING**

Mr. Jack Schweizer, Facility Manager had nothing to report.

### **INTERAGENCY COOPERATION**

Mr. Jack Schweizer, Facility Manager had nothing to report.

### **SECURITY AND ACCESS**

Mr. Jack Schweizer, Facility Manager, reported the following:

- Security access modifications in the exam rooms. Employees dealing with critical evidence in these exam room can take control of the room by entering special security code in the keypad located outside of the room.
- Modification to add video capability to the intercom system at the LAPD and LASD evidence intake counter. This will allow employees identify personnel requesting access to the secured parking lot behind the building.
- Drive way modification to the upper parking lot entrance to move the curb back and widen the entrance. This will eliminate the sharp step transition to the sidewalk and the street.

### **CONTRACTS**

Mr. Jack Schweizer, Facility Manager, reported on the following seven contracts:

- Bio-waste removal contract, renewing lead cleaning or lead abatement, reverse osmosis water system maintenance and autoclave maintenance are purchased by Sheriff's Department Procurement system.
- House keeping and landscaping services are provided by CSULA.
- Mechanical maintenance service is contracted by the JPA.

### **DISPUTE RESOLUTION**

Mr. Jack Schweizer, Facility Manager had nothing to report.

### **EMERGENCY EVALUATION PLAN**

Mr. Jack Schweizer, facility Manager had nothing to report.

### **REPORT FROM THE FACILITY MANAGER**

Mr. Jack Schweizer, Facility Manager, discussed the following two items being presented to the Regional Crime Laboratory Facility Authority (JPA) at its next meeting:

#### **Proposed Operating Budget – Fiscal Year 2010-11**

Fiscal Year 2010 -11 budget cost for each agency:

- Los Angeles Sheriff's Department - \$1,087,949
- Los Angeles Police Department - \$1,087,949
- California State University Los Angeles - \$227,967

Budgeted amount for Custodial services and Electrical services increased by 5% and 10% respectively. Natural gas budget was decreased by 63%. The overall projected budget for FY 2010 -11 totaled \$2,403,864 which is \$4,000 less than the 2009-2010 budget.

- Contract extension for mechanical system maintenance Air Conditioning Services Inc.

### **REPORT FROM THE FACILITY COORDINATING**

David Walters, Los Angeles Sheriff Department Chair of Facility Coordinator, reported that the relationship between the agencies is great. Los Angeles County Sheriff's Department has been able to combat the Sexual Assault Kit (SAK) backlog by increasing staff and by outsourcing the backlog.

Doreen Hudson, Assistant Director Los Angeles Police Department Crime Lab, reported that the relationship between the agencies is great. The training for new DNA staff has been reduced tremendously by the collaboration between the LAPD, LASD and CSULA. The Los Angeles Police Department has been able to combat the Sexual Assault Kit (SAK) backlog by incrementally increasing staff and by outsourcing the backlog.

Kathy Roberts, California State University Los Angeles, reported the 650,000 funding has allowed CSULA to upgrade microscopes and the laboratory equipment. Currently the CSULA has two NIJ Grants, one for sexual assault kits and the other for storage for labs DNA.

Harley Sagara, California Forensic Institute (CFSI) reported the Institute is dedicated in improving the capabilities of current forensic professionals by the providing training, promoting applied research, and preparing the next generation of criminalists. (CFSI program on file).

### **CONSIDERATION OF FUTURE AGENDA ITEMS**

There were none.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 2:28 p.m.